

2021-22 Acalanes & President's Volunteer Service Awards APPLICATION

Student Information

Student full name _____ Date of birth _____

Student name to be printed on certificate (if different from above) _____ Grade _____

Student Mailing Address (street, city, zip) _____

Student email _____ Student phone _____

Parent email _____ Parent phone _____

Service Hours Summary

Complete the summary below **AND attach one signed Verification Form for EACH organization listed.**

Service dates must not exceed a 12-month period and must not overlap with prior application dates.

Service award levels are age-based. See **Instructions** for more details.

Organization	Start date	End date	Description	Hours	Age
Attach separate sheet if more space is needed	Earliest start date	Latest end date		Total hours	

Award qualification questions:

- All of my hours are active service hours and do not include general meetings Yes No
- None of my hours were for pay, school credit, or court ordered service Yes No
- I am a U.S. Citizen or Legal Resident (required for national award, not AHS award) Yes No

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Reviewer Name _____

Prior year award Yes No

End date of prior award _____

Age Category _____ Award Earned _____

(updated 10/4/21)

2021-22 Acalanes & President's Volunteer Service Awards PROGRAM INSTRUCTIONS AND QUALIFICATIONS

Service Awards Categories (students may apply for one category or the other):

*** President's Volunteer Service Award**

This award is a highly coveted, nationwide award that recognizes the contributions of volunteers who have demonstrated outstanding volunteer service and civic participation over the course of a 12-month period.

*** Acalanes High School Volunteer Service Award**

Similar to the President's Award, this award recognizes students with significant volunteer service hours that, while outstanding, are less than the award requirements of the national award levels (stated below).

Age Category Award Levels

Award levels are earned by service hour totals based on the student's age during the 12-month period reported. Students with service hours both before and after turning 16 may consider reporting only the hours served up to their 16th birthday in order to qualify for the Teen (under 16) category.

		President's Volunteer Service Award**		
Age Category	AHS Award	Bronze	Silver	Gold
Teen (age 11–15)	20 hours*	50-74 hours	75-99 hours	100+ hours
Young Adult (age 16-25)	20 hours*	100-174 hours	175-249 hours	250+ hours

*** For 2021-22, the AHS Award required minimum hours have been reduced to 20 due to the Covid pandemic. The required hours will return to 30-49 hours for Teens and 30-99 hours for Young Adults in future years.**

**** The President's Award is a federal program. AHS is not authorized to adjust required hours.**

Instructions:

In order to receive a service award, a complete application package must be scanned and emailed to: communityservice@acalaneparentsclub.com after **March 25, 2022 and no later than April 15, 2022.**

Each application package must contain:

1. Completed [Service Award Application form](#). This is a summary form listing all organizations served.
2. Completed and signed [Service Verification Form](#) for **EACH organization served**, including:
 - a. Supervisor name, contact information, and signature.
 - b. Daily log for those organizations served for time periods greater than one week.

Please do NOT record hours on the President's Volunteer Service Awards website.

Email communityservice@acalaneparentsclub.com with any questions or additional information.

(updated 10/4/21)

QUALIFICATIONS

Clarifying Examples and Guidelines

Service hours must serve a community. Extra-curricular activities for the student's benefit do not count.

Qualifying Service Examples	Non-qualifying Service Examples
<ul style="list-style-type: none"> √ Contra Costa Food Bank √ Habitat for Humanity √ Monument Crisis Center √ Fundraising (2021) -not for one's own organization √ AHS Peer Tutoring (not for school credit or a grade) √ AHS Clubs focused on Volunteer Service, e.g., Key Club √ AHS Sports Med Volunteering (beyond class requirement) √ AHS Garden or other community garden work √ Boy Scout & Girl Scout volunteer service hours √ Hours associated with training required to perform your volunteer duties. √ Hospitals √ Museums (e.g., Chabot Space & Science Center) √ Special Olympics √ Youth Sports Programs -open to public and/or 501(c)(3) √ National Charity League, Boys Team Charity, Lion's Heart √ Mission Trips √ Non-partisan Voter Registration & work at polling centers 	<ul style="list-style-type: none"> X Court-ordered community service X Required fundraising for one's own organization, e.g., selling cookies, wreaths, etc. X Any hours that are paid X Politically-related lobbying or campaign work X Religious instruction or worship X Peer Tutoring hours for a grade X Hours worked for youth sports programs if any form of compensation is provided to volunteer X Sports Medicine volunteer hours required for class grade X Overnight Camp: sleep, commute and dining hours X Organization/Membership meetings, conference calls, and hours not actively engaged in service X Sports volunteer in your own Club program if not a 501(c)(3)/non-profit. X Personal contributions/ donations from you to any organization.

Boy Scouts, Girl Scouts, National Charity League, Boys Team Charity, Lion's Heart, etc. Only active volunteer hours count. Hours for monthly/quarterly/regular meetings, events, buy-outs, required fundraising, and financial donations do not count. Hours worked by others supporting your project do not count.

Youth Sports programs. Volunteer hours actively working with children in a public activity or program open to the community and/or 501(c)(3) organization do qualify. Set-up and clean-up hours do not.

Fundraising. Due to the challenges of in-person volunteering during Covid, we will accept volunteer hours associated with fundraising for 501(c)(3) organizations for the 2021 service awards program year. Direct fundraising activities, e.g., creating a campaign, letter writing, phone call campaigns, would qualify. Meetings, unless for training purposes, would not qualify. Required fundraising for your own club or organization does not qualify.

Performing Arts (Drama/Choir/Band). Most performance time is considered extra-curricular and does not count. Performing at a community event or fundraiser for free (e.g., Lafayette Fun Run) counts if there is no payment. Performing at church or a school musical is considered extra-curricular and does not count.

Camps and Mission Trips. Students volunteering at an overnight camp and/or on mission trips may only include hours in which they are actively working with students. Meals, sleeping, commute and non-active volunteer time does not count. There is an 8-hour maximum per day.

Religious Organizations. Activities benefitting those outside the religious organization are eligible (e.g., food banks, Winter Nights shelter) while activities benefitting the religious organization are considered extra-curricular (e.g., choir, youth group, altar boy/girl) do not. Any hours involving religious instruction or conducting worship service do not qualify.

Service Dogs and Fostering. Only hours spent actively training your service dog count. Some local organizations (ARF, Berkeley Humane Society) will approve up to 3 hours per day for animal fostering.

Political Campaign Activities and Voter Registration. Political lobbying or campaign work does not qualify. Non-partisan voter registration and hours worked at polling/voting centers are eligible.

Supervisor Approval. Service hours must be approved by the organization for which the student volunteers. Parents may not approve their own child's service hours.